

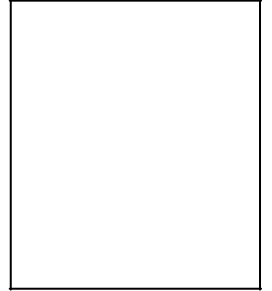


THE TRIBHUVAN SCHOOL, PATNA

Application form for Administrative staff

(To be filled neatly in the candidate's own handwriting)

Post Applied for _____



1. Name Mr./Ms. _____
2. Date of birth _____ Age _____
3. Nationality _____
4. Whether you belong to SC/ST/OBC/EX-SERVICE MAN _____
5. Married / Unmarried _____ No. of children _____
6. Husband's/Father's Name & Occupation _____
7. Address for correspondence _____
8. Tele No : _____ Mobile _____ Email id _____
9. Permanent Home Address _____

10. Details of Foreign Travels if any _____

11. Academic Qualifications

Exams	Year	Marks %	Div	School or College attended	University	Subject	Mode of study	
							Regular	Distance

12. Professional / Technical Qualifications

Exams	Year	Marks %	Div	School or College attended	University	Subject	Mode of study	
							Regular	Distance

13. Details of experience :

Name of the Institution / department	From	To	Designation	

14. Total Experience (in years) _____

15. Knowledge of Computer _____

16. Knowledge of Short hand _____

17. Typing Speed _____

18. Relieving date of last employment _____

19. Reason for leaving last job _____

20. Salary & Allowances last drawn (Salary) _____ (allowances) _____

21. Knowledge of English : (a) Spoken _____ (b) Written _____

22. Knowledge of Hindi : (a) Spoken _____ (b) Written _____

23. Knowledge of foreign language (give details) _____

24. Any additional qualification/skill, if so, state in which way you can help the school _____

25. Name & Address of reference :

(a) _____

(b) _____

26. No. of duly attested testimonials & certificates attached : _____
(original certificates are not to be sent)

27. The exact period after which you can join, if selected : _____

Note : If employed, application should be sent through proper channel

Date : _____

Signature _____