



# THE TRIBHUVAN SCHOOL

Form No. ....

CBSE Affiliation no: 330557

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## Registration Form

Session .....

PHOTOGRAPH  
OF FATHER

PHOTOGRAPH  
OF MOTHER

PHOTOGRAPH  
OF CHILD

Admission No. ....

Registration No. ....

### ISSUE OF REGISTRATION FORM DOES NOT GUARANTEE ADMISSION

Please register the name of my son/daughter/ward for admission in your school.

#### Please mention all the Information ( IN BLOCK LETTERS )

1. Class to which Admission is sought .....
2. Child's Name in Full .....
3. Date of Birth (in words and in figures) .....  
.....  
Age on last birthday ..... Years. Sex (M/F) .....
- Age as on 30<sup>th</sup> September (year of admission) ..... Years ..... Months ..... Days
4. Nationality of Child ..... Mother Tongue .....
- Religion ..... Category: Gen / OBC / SC / ST (tick whichever is applicable)
5. a) Address:(Permanent) .....  
.....  
.....  
b) Address:(Present) .....  
.....  
..... Phone No.(Landline) .....
- Mobile No.(Father)..... Mobile no. (Mother) .....
6. a) Name of the previous school .....
- b) Class in which she/he was studying in the previous school .....
- c) Medium of instruction in previous school English  Hindi
- d) For Class III onwards-Details of marks obtained (%) in the last annual exam

Subject										
Marks										

(Please mention if upgraded as per CCE)

- e) Outstanding achievements in other activities (if any) .....
- .....
- f) Details of disability (if any) .....

**Information Relating to the Family**

1. Father's Name .....
- Academic Qualification .....
- Occupation ..... Designation .....
- Name of the Organization/Company ..... (Private/Govt. sector)
- Office Address .....
- Phone (Office) ..... (Res.) ..... Mobile No. ....
- Email .....
2. Mother's Name .....
- Academic Qualification .....
- Occupation ..... Designation .....
- Name of the Organization/Company ..... (Private/Govt. sector)
- Office Address .....
- Phone (Office) ..... (Res.) ..... Mobile No. ....
- Email .....
3. Legal Guardian's Name .....
- Academic Qualification .....
- Occupation ..... Designation .....
- Name of the Organization/Company ..... (Private/Govt. sector)
- Office Address .....
- Phone (Office) ..... (Res.) ..... Mobile No. ....
- Email .....

4. Particulars of real brothers/sisters/staff child studying at The Tribhuvan School

<u>Name of Child</u>	<u>Admission No.</u>	<u>Class/Section</u>

5. Kindly study the fee structure carefully and mark the preferred payment option

Annually                       Bimonthly

6. Whether Availing Bus Facility:

YES                       NO

**Checklist of documents to be submitted ( ✓ marks)**

- a)  Attested Municipal **Birth Certificate**.
- b)  Grade I onwards Original **TRANSFER CERTIFICATE** Required.
- c)  Copy of Report Card of previous class.
- d)  Certificate/s of outstanding achievements, if any (attested photocopy).
- e)  Certificate of disability (if applicable)
- f)  Assessment Certificate (for special needs cases) – if applicable.
- g)  Photocopy of Proof of Residence (Passport/voter identity card/residence lease deed/any other).
- h)  Medical Fitness & Blood Group Certificate (photocopy).
- i)  Immunization/Vaccination record of child (to be submitted along with admission form).
- j)  Student's Aadhaar Card (photocopy)

**DECLARATION**

- 1) I understand that registration is not a guarantee for admission. Admission is granted only when there is an existing vacancy and the child's performance in the test is satisfactory as per school norms.
- 2) I understand that the registration & admission fee is non-refundable.
- 3) I have made careful note of various details regarding the payment of school fees. I have made satisfactory arrangements for remittance of school fees within due dates without waiting for reminder from the school. I will pay the school fee through crossed Cheques / Drafts In favour of "**The Tribhuvan School**" - payable at Patna.
- 4) I understand that the fees may increase as per the decision of the management.
- 5) I understand that since admission is granted to my ward before the start of the academic session, I would have to pay the difference in the amount in case the fee for the session for which she/he is granted admission is revised.
- 6) I understand that request for cancellation of admission will be considered only if given in writing on the prescribed form available in the school.
- 7) I understand that school transport will be provided on the specified routes / stops only (subject to availability)
- 8) I hereby certify that the date of birth & spelling of the name of my child/ward given in this form is correct and I shall not make a request for change.
- 9) I understand that rendering false or misleading information or withholding correct information may disqualify or lead to cancellation of admission/continuation of the child in this school.
- 10) Having carefully read the rules, regulations and procedures laid down in the school prospectus and being desirous of having my child/ward educated in The Tribhuvan School, I hereby agree to abide by these rules in all respects. I understand that the decision of the Management of the school shall be final and binding.
- 11) I hereby certify that I am a bonafide parent / guardian of the child.
- 12) I hereby certify that I shall follow all the rules, regulations & procedures laid down by the school from time to time.
- 13) **I hereby attest my signature to confirm the above declarations.**

Date .....

**Signature of Mother** .....

Place .....

**Signature of Father** .....

**FOR OFFICE USE ONLY**

Transfer Certificate: Received / Not Received .....

If received, TC No. .... Date ..... School .....

Passport size photographs (two copies) received .....

Medical officer's Report: Submitted / Not submitted .....

Other documents (If any) .....

Admission No. .... Class ..... Section ..... House .....

.....

**Date**

.....

**Signature of Admission Officer/Incharge**

Admission Fee                      Rs. ....

Annual Fee                         Rs. ....

Tuition Fee                        Rs. ....

Transport Fee                      Rs. ....

**Total Amount Received      Rs. ....**

**Signature of Accountant**

**Class Rep. / Teacher's Signature /**

**Manager-Admission**

Date .....

Date .....

**Approved / Not Approved**

**Principal's Signature**